

MSA Meeting Minutes
4/28/2016
12:00 PM – HSLC 2280

Minutes:

- 1) Approve minutes
 - a. Unanimous
- 2) Council President
 - a. Mug Sales – the mugs need to be out of Jody’s office
 - i. 32 Nalgene
 - ii. 29 Coffee Mugs
 - iii. Motion: Pending approval from Jeremy, we will sell them at a nominal price to raise money for the Class Funds.
 - b. IHC update – IHC will give us a five minute presentation next week
 - c. Dean Golden Meeting: May 4, 12 -1 PM in Harting Mullins (4201 HSLC)
 - b. Need to RSVP to Nate by end of the afternoon (4/27/16)
 - c. Dean Golden will run the meeting, but there was an ask for feedback about strengths and weaknesses of our educational experience
 - i. Strengths: Improving the health of the state as part of the mission and values of the school (but this can still be improved – see the MSMC list), fairness of exams
 - ii. Weaknesses: Discontinuity between lecturers; lack of student and faculty diversity; diversifying exams (particularly with PDS) so not as reliant on MCQs.
- 3) Town Hall (Sean) – Presented the results of the LCME survey. There were no M1s at the meeting at all, which is concerning. Ratio of administrators: students was a 2:1 ratio. Diversity, grading transparency, and few clerkship issues were the main hot spots. There are five committees (including the Independent Student Assessment, which is significant). Anything named in the ISA has to be addressed by the student assessment. Administration will provide significant support to students who participate in this (excused absences, etc).
- 4) Nominations for Herbert Nickens Award (Brittany)
 - a. This is a AAMC award for incoming M3s. Its about promoting diversity in medical education. UWSMPH has never nominated someone before. There were 12 nominations for four different candidates. Dean McIntosh will be making the final selection.
- 5) Bylaws for Committees
 - a. Finance (Matt Guerieri) – one class president from each class as well as MSA vice-President. Possibly the webmaster. There will be a few updates to the Bylaws, particularly in regards to travel disbursements is clearer.
 - b. Bylaws (Jess) – Jess is gone this summer, so each committee is responsible for writing the bylaws changes and the Bylaws

committees will oversee it. The first meeting of next year will be to approve new Bylaws.

- c. This will be driven mainly by committees
 - i. Committees make their recommendation to the Bylaws Committee by August 1 (tentative). Bylaws Committee ensures consistency of these recommendations for first MSA meeting.
- d. Curriculum (Mark) – significant changes to bylaws to match the new roles of the curriculum committee
- e. Website (Arezu) – Main role is to maintain accuracy of website pages. Occasionally add functionality. Doesn't need to be a formal committee, necessarily – doesn't need additional members beyond webmasters.
- f. Orientation (Arezu) – Not a lot of certainty about how to run this
 - i. Scott Mead is now in charge of Orientation curriculum. Also reach out to Karen Peterson about the “Cook-Out” and “Stethoscope Ceremony” (both will be Thursday of the first week)
 - ii. May be significant changes in Bylaws to match the new curriculum
 - iii. Orientation video?
- g. Elections (Molly) – Getting elections off of Oasis?
- h. Special Committee on Diversity (Molly) – Need to talk with Iris about what the goals should be for the summer. It is currently an interim committee
- i. Special Committee on Sexual Assault (Molly) – Nothing needs to be written up. An hour of time was given to M2/M3 Transitional Clerkship to cover this topic.
- j. Special Committee on Leadership Transition
- k. Social Committee (Katie) – Be a continuation of last year. Nothing in the bylaws needs to be changed for this. Unclear where to send “After Action” reports – think of these as summary of events to go into the Annual Report.
- l. Dean's Cup (Brian and Andy) – Met with Lawrence to develop the details. Are still working on divvying up the responsibilities. Most of the work will occur during the summer. Goal: nail down all of the dates by late July, complete scheduling by early August with Rec Sports. The Law school handles the off-campus events.
 - i. Idea of spreading out events further, so more medical students can participate
 - ii. Goal of getting dates into the website early, before other student organizations put their dates up.
 - iii. Will definitely need more people on the Committee
- m. Facilities (Kevin)
 - i. Second Flood Med Student lounge – survey has been sent out
 - ii. Bylaws may need a change about “quarterly” meetings. May be a good idea to schedule regular meetings with Mark and Doug.

- 6) Homework for this week. Committee Chairs send to Spencer:
 - a. Description of Committee
 - b. Desired number of Members
 - c. Estimated workload
- 7) Adjournment